



Sioux City Rotary Grant Application Form



Grant Application Cover Sheet

Sioux City Rotary Club makes grants to qualified, youth service organizations for capital projects or humanitarian projects that involve active, personal participation of Rotarians and that benefit the community and/or improves the lives of those less fortunate.

Sioux City Rotary typically selects one youth service organization to receive a grant in the amount of \$15,000 – \$20,000. The grant application deadline for the 2010-2011 grant application is June 1, 2010. The 2010-2011 grant will be awarded June, 2011.

Application date: _____

Application deadline: June 1, 2010

Organization Information

Organization Name: _____ Legal name, if different _____

Address _____ City, State, Zip _____ Employer Identification Number (EIN) _____

Phone _____ Fax _____ Web site _____

Name of top paid staff (If applicable) _____ Title _____ Phone _____ E-mail _____

Name of contact person regarding this application _____ Title _____ Phone _____ E-mail _____

Is your organization an IRS 501(c) (3) not-for-profit? _____ Yes _____ No

If no, is your organization a public agency/unit of government? _____ Yes _____ No

If no, list name and address of fiscal agent:

_____ Fiscal agent's EIN Number

Proposal Information

Please give a 2-3 sentence summary of request:

Population served: _____

Geographic area served: _____

Project duration or completion date(s): _____

Funds are being requested for (check one) *Note: Please be sure funder provides the type of support you are requesting.*

_____ Brick & Mortar _____ Program/Project

Budget

Dollar amount requested: _____ \$ _____

Total annual organization budget: _____ \$ _____

Total project budget: _____ \$ _____

Authorization

Name and title of top paid staff or board chair: _____

Signature _____

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PROPOSAL NARRATIVE

I. ORGANIZATION INFORMATION - 1/2 PAGE

- A. Brief summary of organization history, including the date your organization was established.
- B. Brief summary of organization mission and goals.
- C. Brief description of organization's current programs or activities, including any service statistics and strengths or accomplishments. Please highlight new or different activities, if any, for your organization.

II. PURPOSE OF GRANT

A. Brick & Mortar Proposals

1. The opportunity, challenges, issues or need your organization is currently facing.
2. Explain how a brick and mortar project would address these needs.
3. Overall goal(s) of the organization for the funding period.
4. Objectives or ways in which you will meet the goal(s).
5. Time frame in which this will take place.
6. Detailed project budget.

B. All Other Proposal Types

1. Situation
 - a. The opportunity, challenges, issues or need and the community that your proposal addresses.
 - b. How that focus was determined and who was involved in that decision-making process.
2. Activities
 - a. Overall goal(s) regarding the situation described above.
 - b. Objectives or ways in which you will meet the goal(s).
 - c. Specific activities for which you seek funding.
 - d. Who will carry out those activities?
 - e. Time frame in which this will take place.
 - f. How the proposed activities will benefit the community in which they will occur, being as clear as you can about the impact you expect to have.
 - g. Long-term funding strategies (if applicable) for sustaining this effort.
 - h. Detailed project budget.

III. EVALUATION

- A. Please describe your criteria for success. What do you want to happen as a result of your activities? You may find it helpful to describe both immediate and long-term effects.
- B. How will you measure these changes?
- C. Who will be involved in evaluating this work (staff, board, constituents, community, or consultants)?
- D. Please describe what role Rotarians could have in the project.
- E. How will you report your project's progress and results to the Sioux City Rotary Club?
- F. How will Sioux City Rotary Club be recognized upon completion of the project?

IV. VERIFICATION

- A. Grant funds not used or committed for the specific purpose of the grant by June 30, 2012, must be returned to the Sioux City Rotary Club unless otherwise authorized in writing.
- B. The organization receiving funds will provide a written evaluation as outlined above, by June 30, 2012.

Submit electronically or mail completed application to:

Rebecca Meyer, Executive Secretary
Sioux City Rotary Club
PO Box 4519
Sioux City, Iowa 51104
rrmeyer@jasiouland.org
FAX: 712-255-2978

All applications must be postmarked by June 1, 2010

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Acceptance Form – Sample

(Must be signed upon receipt of grant from Sioux City Rotary Club)

Sioux City Rotary Club

2010 Grant Letter of Agreement

1. The grant amount of \$_____ has been accepted and is to be used by (ORGANIZATION) solely for (PROJECT DESCRIPTION).
2. Any funds not used or committed for the specific purpose of the grant by June 30, 2012, must be returned to the Sioux City Rotary Club unless otherwise authorized in writing.
3. The (ORGANIZATION) will provide written evaluation as outlined in the Grant Application Form to the Executive Secretary of the Sioux City Rotary Club by June 30, 2012.

Accepted and Agreed:

(ORGANIZATION)

(Signature of Authorized Representative)

(Please print name and title)

(Date)

Verification submitted to:

Executive Secretary

Sioux City Rotary Club

PO Box 4519

Sioux City, Iowa 51104