



# Sioux City Rotary Grant Application Form



## Grant Application Cover Sheet

Sioux City Rotary Club makes grants to qualified, youth service organizations for capital projects or humanitarian projects that involve active, personal participation of Rotarians and that benefit the community and/or improves the lives of those less fortunate.

Sioux City Rotary typically selects one youth service organization to receive a grant in the amount of \$15,000 – \$20,000. The grant application deadline for the 2009-2010 grant is June 1, 2009. The 2009-2010 grant will be awarded June 28, 2010.

Date of application: \_\_\_\_\_

*Application deadline: June 1, 2009*

### Organization Information

<i>Name of organization</i>		<i>Legal name, if different</i>	
<i>Address</i>	<i>City, State, Zip</i>	<i>Employer Identification Number (EIN)</i>	
<i>Phone</i>	<i>Fax</i>	<i>Web site</i>	
<i>Name of top paid staff (If applicable)</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
<i>Name of contact person regarding this application</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>

Is your organization an IRS 501(c)(3) not-for-profit? \_\_\_\_\_ Yes \_\_\_\_\_ No

*If no, is your organization a public agency/unit of government?* \_\_\_\_\_ Yes \_\_\_\_\_ No

*If no, list name and address of fiscal agent:*

\_\_\_\_\_ *Fiscal agent's EIN Number*

### Proposal Information

Please give a 2-3 sentence summary of request:

Population served:

Geographic area served:

Project duration or completion date(s):

Funds are being requested for (check one) *Note: Please be sure funder provides the type of support you are requesting.*

\_\_\_\_\_ Brick & Mortar

\_\_\_\_\_ Program/Project

### Budget

Dollar amount requested: \$ \_\_\_\_\_

Total annual organization budget: \$ \_\_\_\_\_

Total project budget: \$ \_\_\_\_\_

### Authorization

Name and title of top paid staff or board chair: \_\_\_\_\_

**Signature** \_\_\_\_\_

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## PROPOSAL NARRATIVE

### I. ORGANIZATION INFORMATION - 1/2 PAGE

- A. Brief summary of organization history, including the date your organization was established.
- B. Brief summary of organization mission and goals.
- C. Brief description of organization's current programs or activities, including any service statistics and strengths or accomplishments. Please highlight new or different activities, if any, for your organization.

### II. PURPOSE OF GRANT

#### **A. Brick & Mortar Proposals**

1. The opportunity, challenges, issues or need your organization is currently facing.
2. Explain how a brick and mortar project would address these needs.
3. Overall goal(s) of the organization for the funding period.
4. Objectives or ways in which you will meet the goal(s).
5. Time frame in which this will take place.
6. Detailed project budget.

#### **B. All Other Proposal Types**

1. Situation
  - a. The opportunity, challenges, issues or need and the community that your proposal addresses.
  - b. How that focus was determined and who was involved in that decision-making process.
2. Activities
  - a. Overall goal(s) regarding the situation described above.
  - b. Objectives or ways in which you will meet the goal(s).
  - c. Specific activities for which you seek funding.
  - d. Who will carry out those activities?
  - e. Time frame in which this will take place.
  - f. How the proposed activities will benefit the community in which they will occur, being as clear as you can about the impact you expect to have.
  - g. Long-term funding strategies (if applicable) for sustaining this effort.
  - h. Detailed project budget.

### III. EVALUATION

- A. Please describe your criteria for success. What do you want to happen as a result of your activities? You may find it helpful to describe both immediate and long-term effects.
- B. How will you measure these changes?
- C. Who will be involved in evaluating this work (staff, board, constituents, community, or consultants)?
- D. Please describe what role Rotarians could have in the project.
- E. How will you report your project's progress and results to the Sioux City Rotary Club?
- F. How will Sioux City Rotary Club be recognized upon completion of the project?

Questions regarding this application contact: Rebecca Meyer, Club President, 712-255-3519

#### **Mail completed application to:**

Bob Knowler, Executive Secretary  
Sioux City Rotary Club  
4001 Old Lakeport Rd.  
Sioux City, Iowa 51106